

“The Chief’s Own”

I n t e g r i t y - S e r v i c e - E x c e l l e n c e



11th Wing Reserve Affairs/ Program Manager



**Presented By: Colonel Maureen Tritle
24 April 2004**



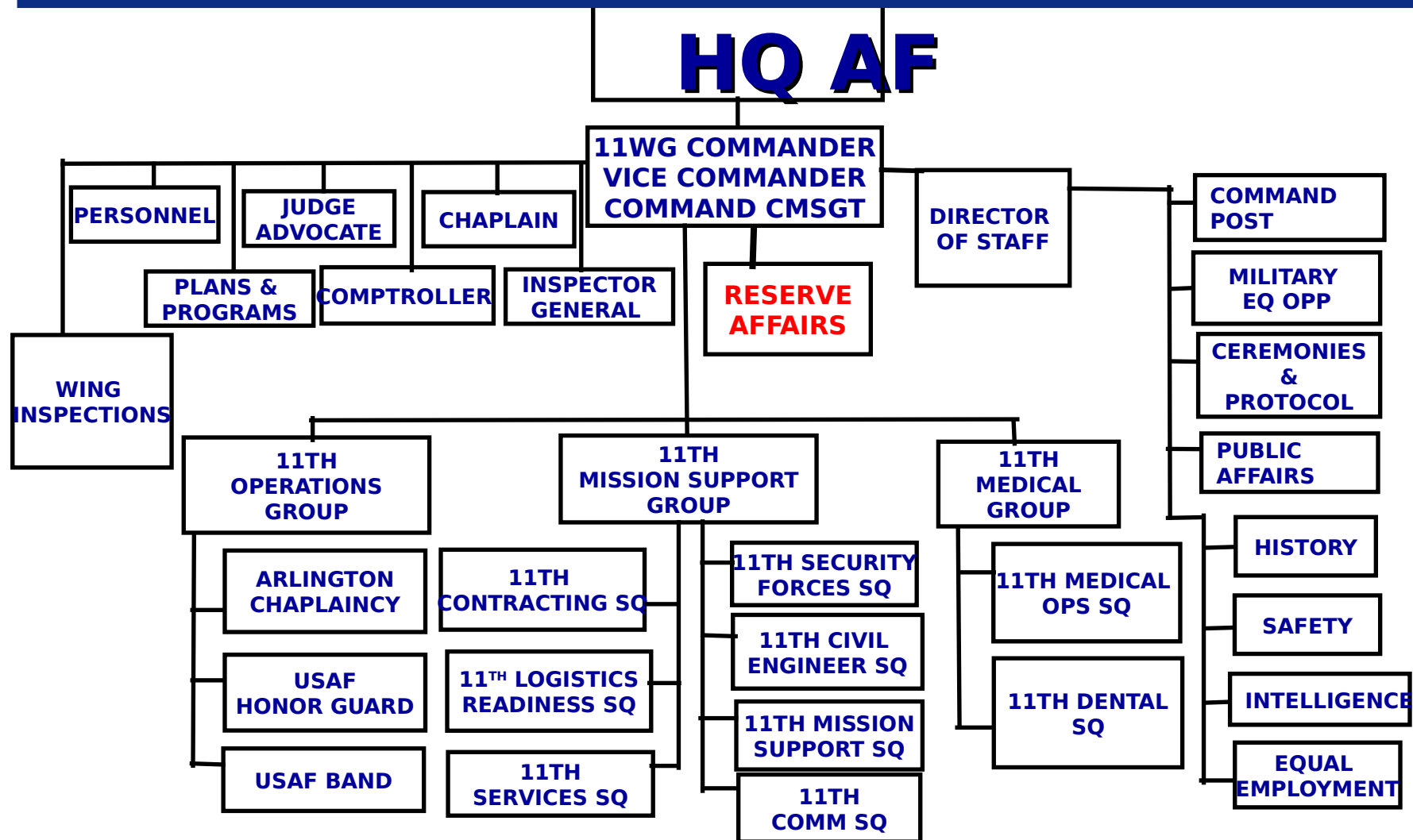
Overview



- **Who we are**
 - **Special Interest Topics**
 - **CY04 Promotion Board Schedule**
 - **IMA Responsibilities**
 - **WOTS Update**
 - **RCPHA**
 - **IDT Policy**
 - **11 WG/CCV Contact Information**
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How we're structured



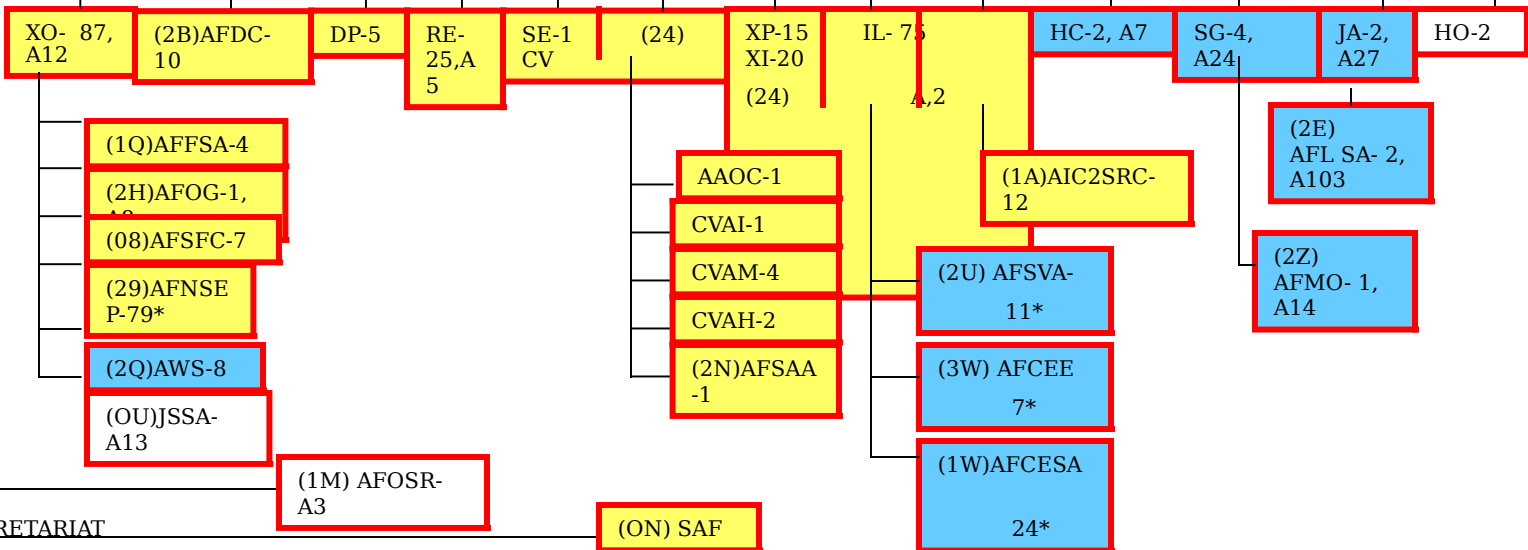
**11
WG/CCV**

(2W) BAFB
11WG

CP-4/1	SF-3/5	CCV-5/5	CS-1/0	CON-1/1	CE-2/2	FM-1/0	HG-7/2	MSG-2/0	MSSB-2/1	MSSP-1/2	TRANS-A1	HC-A4	JA-1, A10	MDG-A35
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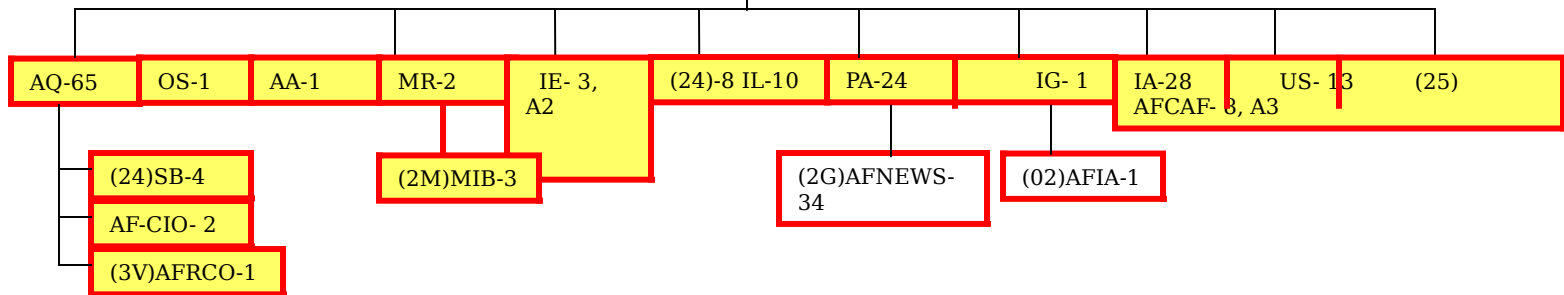
AIR STAFF

(ON) HQ
USAF



SECRETARIAT

(ON) SAF

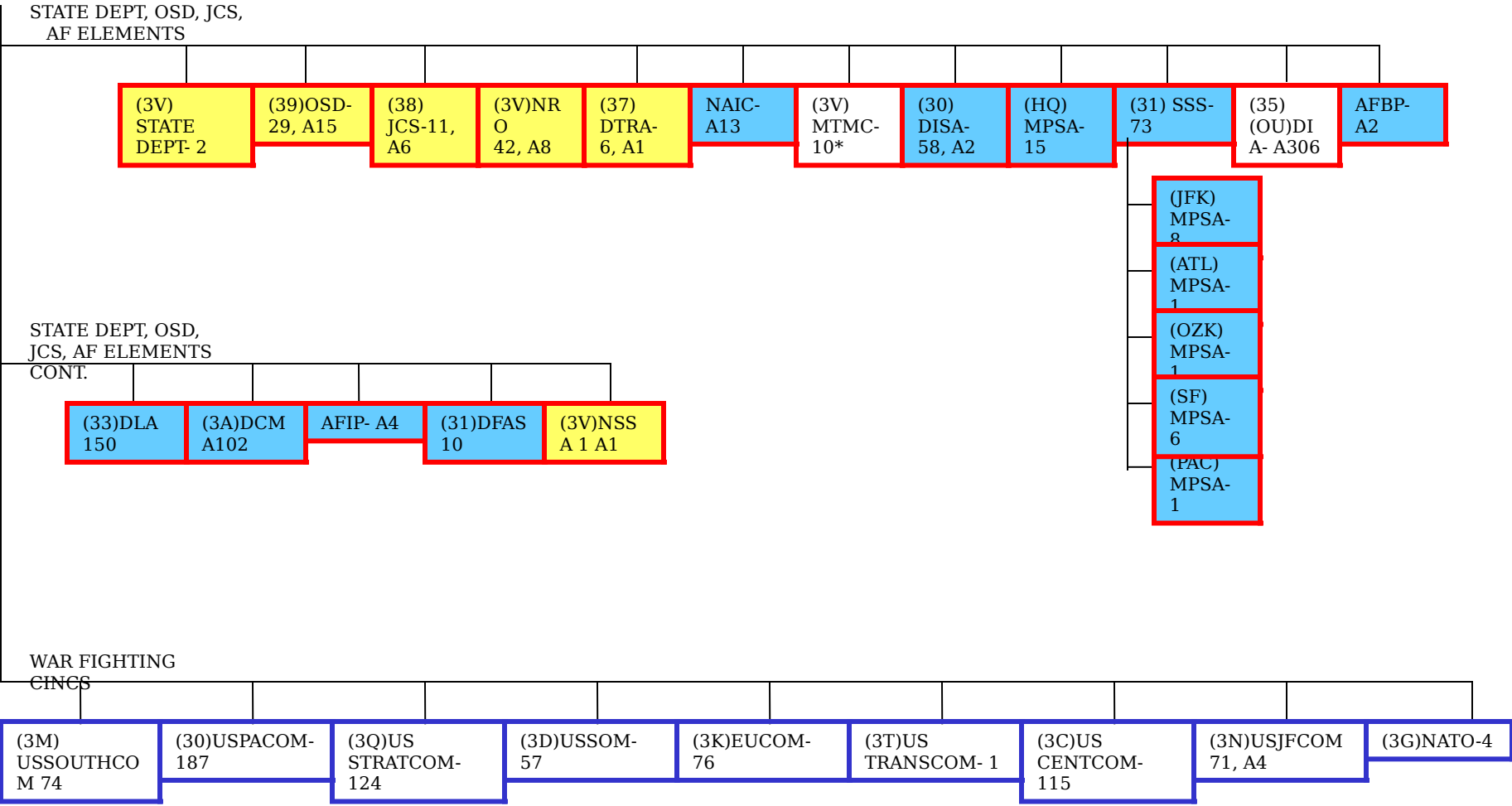


11 WG
Totals

Auth = 29

Asgn=19

Atch=50



98 Organizations
44 Command Codes
Total Assigned/Attached:
Population: 2508
MAJCOM: 2112
RPSO: 1795
As of : 23 Feb 04

Full MAJCOM Support (Manpower, personnel Funding and UCMJ)	Partial MAJCOM Support (Manpower and UCMJ)	MAJCOM UCMJ Authority only	RPSO Support (Base Level MPF) *promotions only
667	1795	732	713



11 WG Reserve Affairs Office

(What we accomplish)

A F R E S A d v i s o r C o l
C o l - A G R

S u p e r i n t e n d e n t
C M S g t - A G R

A d m i n i s t r a t i v e A s s i s t a n t
G S - 5 - O v e r h i r e

M a n p o w e r & R e a d i n e s s
S M S g t - A G R

R P A M a n a g e m e n t
M S g t - A G R

M P A M a n a g e m e n t
G S - 6 - O v e r h i r e

Assignments

- Over grade waivers
- Over manning waivers
- Overage waivers
- Reassignments
- Position moves
- Monitors IMA end strength
- Maintains UMD (part c)
- IPR manager
- Readiness
 - Force list
- Mobilization
- Demobilization

POM for RPA

- Allocate man-days
- Track RPA usage
- Process/Publish orders
- Process waivers
- Manages WOTS
- Tracks IMA Participation
- Formal Schools
- Special Awards
- Manning Assistance
- Financial Working Group
- Assist with pay issues

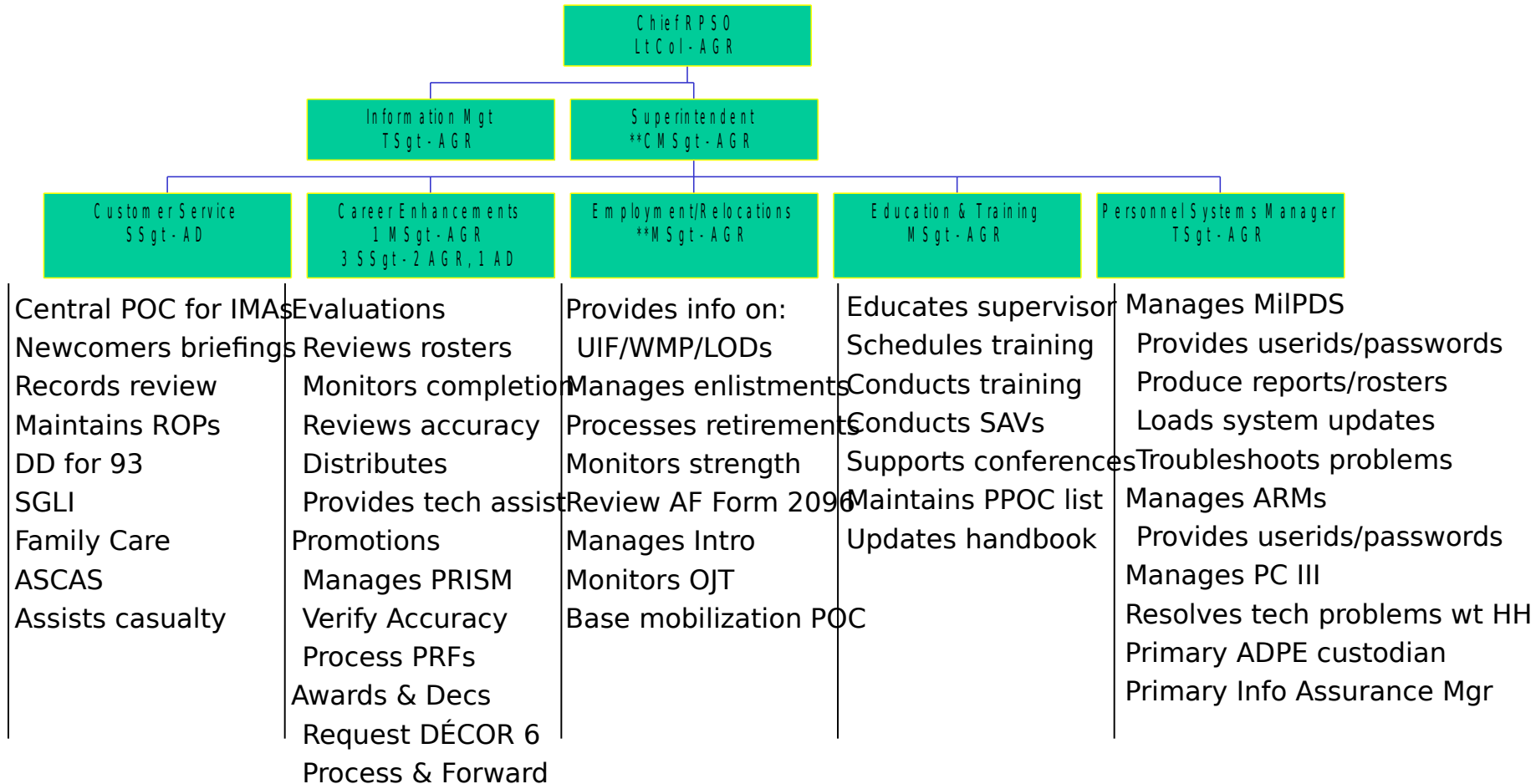
POM for MPA

- Allocate man-days
- Track MPA usage
- Process/Publish orders
- Process waivers
- Track/report PERSTEMPO
- Monitors Sanctuary
- Assist with pay issues



RPSO

(What we accomplish)




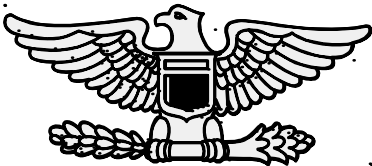
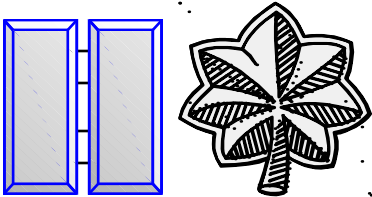

Assigned: *2 Active Duty; 9 AGR (7 Test/2 BIMAA)**

***Active duty are on-loan and will return to units at the conclusion of test and manpower study**



CY04 Officer Promotion Board Schedule



Board	Date
	13 Sep 04
	18 Oct 04
	*14 Jun 04 14 Jun 04
	*14 Jun 04 9 Feb 04

***Legal & Chaplain promotions to Capt, Maj & Lt Col**



IMA

Responsibilities

- **Annual Physical Health Assessment (PHA) and Dental Exam**
 - **AF Dress and Appearance Standards**
 - **Mandatory wear of Metallic Nametag** 1 Jan 04
 - **New Fitness Program effective** 01 Jan 04
 - **Policy/Procedure Updates**
 - **New IDT Policy**
 - **New AF 40A, Use of the new form is required and effective**
01 Feb 04, *(pay will be denied if the old version of the AF Form 40A is used 20030501)*
 - **New AF Form 1288 for Assignment Actions**
 - **Virtual Record of Emergency Data—VRED.**
 - **All members are required to go into the Virtual MPF and update their own DD Form 93. To access the data card, visit the AFPC Web site <http://www.afpc.randolph.af.mil> and click on the “vMPF” logo at the top of the page. New virtual MPF users will need to establish an account.**
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Web Order Transaction System (WOTS) Update

➤ **Changes**

- Require either a daytime or evening phone number
- Special Authorization Template
 - Rental Car, Registration Fee, Variations in Itinerary, Split Annual Tour, IDTs in Conjunction with Tour
- Request can be returned to IMA for changes vs. disapproved

➤ **Need your help**

- Current e-mail address
 - Include Functional Manager & Supervisor e-mail address
 - Check status of your WOTS request
 - AFMAN 36-8001 & 11 WG/CCV Policy for coordinated WOTS request submittal NLT 30 days – prefer 45 – prior to tour start date
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Reserve Component Physical Health Assessment (RCPHA)

- **Annual requirement for Physical and Dental examination**
 - Members must obtain exams and submit information to ARPC
 - Recommended vehicle to submit information to ARPC is via secure web address: arpc.sgpd1@arpc.denver.af.mil
 - **Privacy Act of 1974 prohibits Reserve Advisor/Program Manager receiving medical examination information**
 - Role of RA, senior IMAs: Identify problems encountered by IMAs trying to obtain exams; submitting info to ARPC and/or unique situations, i.e. member mobilized OCONUS.
 - Assistance requested to monitor your IMA's annual readiness
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Effective 1 Oct 03 IDT Restrictions FY03-04



- The Air Force Reserve has implemented participation parameters for IMAs meeting their required fiscal year IDT training requirements.
 - **Members with a requirement to perform 24 IDTs per fiscal year may perform a MAXIMUM of 8 IDTs per quarter**
 - **Those requiring 48 IDTs may perform a MAXIMUM of 16 IDTs per quarter**
 - Request for Exception of policy, IDT Quarterly Requirement.
 - **There is a waiver process to consider those situations where members need to exceed the max number of IDTs per quarter.**
 - **ARPC/CC Approval Authority**
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11 WG/CCV

Contact Information

- **Current Location:**
11WG/CCV
2211 South Crystal Place
Crystal Plaza 5
Arlington, VA 22202
 - **DSN 329-4744 or Commercial (703) 601-4744**
FAX 332-4430 or Commercial (703) 602-4430
 - **Upcoming Move summer 2004:**
Kent Street
Rosslyn, VA
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ARPC Contact Information



- Locate and use the ARPC Web Site
<http://arpc.afrc.af.mil>
 - New ARPC Customer Call Center 800-616-3775
 - Air Force Reserve Officers or Enlisted Association
<http://roa.org>
 - Air Force Reserve Advisory Board (AFRAB)
<http://www.afrc.af.mil/special/afrab/afrab.htm>
 - Locate and use the vMPF web site
http://www.afpc.randolph.af.mil/km/vMPF_Portal/vMPF_Portal.htm
 - Time for Air Force Climate Survey
<http://www.afclimatesurvey.af.mil>
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Questions?

